



Earley St Peter's C E Primary School

Learning Support Assistant Job Description	Grade: 3 SCP 5
Hours of Work: 21.25 hours per week: 9:15am -2:45pm	Salary: £8,768.82 (fte £19,312)
Work Pattern: Term time only	Employment Status: Fixed term until 21st July 2022
Job Purpose: To provide learning and general support to pupils including those with additional educational and behavioural needs.	
Main Tasks	
1. Be concerned with and monitor the general welfare of children, including implementing the school's safeguarding procedures.	
2. Liaise with the class teacher / external professionals to implement programmes of support.	
3. Deliver interventions as outlined in pupils EHCP or as required by class teacher / SENDCo.	
4. Supporting learning for individual pupils and small groups, under the guidance of the class teacher/SENDCo, in the classroom or in a small group setting. This may also include supporting pupils via remote learning.	
5. Regularly report back to class teacher/SENCO on pupil's progress and areas of concern.	
6. Help keep a detailed record of work achieved and report to the teacher.	
7. Participate in consultations with the parents and other professionals where appropriate.	
8. First Aid and/or lunchtime/break time playground supervision if required.	
9. Attend staff training, after school meetings, school educational trips and special occasions in the school's annual calendar if appropriate.	
10. Any other duties that reasonably fall within the purview of the post which may be required.	